



Affiliation Automation and Monitoring System

Central Board of Secondary Education

Grant Letter for:-EX-02818-1718

CBSE/AM/P-17

Phone: 22509252-57-59
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Gram:CENBOSEC, DELHI

Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

CBSE/Aff./EX-02818-1718/2017-18

Date: 20/10/2016

SARASWATI VIDYA MANDIR
KARKATTA PARIYRJNA PO KHALARI DISTT RANCHI JHARKHAND
RANCHI
RANCHI
829205

Sub: Extension of Provisional affiliation to the above said school beyond 31.03.2017

Sir/Madam,

With reference to your online application No. Ex-02818-1718 dated 30.06.2016 on the subject cited above, I am directed to convey sanction for regularization of Extension of Provisional Affiliation of the school with the Board for its **Secondary School Examination & Senior Secondary School Examination** for a further period of five years w.e.f. **01.04.2017 to 31.03.2022** subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary class.

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month. (Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board. (Amended Rule 15.11)
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE

सचिव

सरस्वती विद्या मंदिर

कलकत्ता, खलारी, राँची (झारखण्ड)

Principal

Saraswati Vidya Mandir
Karkatta Pariyojana, Khalari
(Jharkhand)

prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class X: -

Campus area		Enrolment	No. of Sections
			(pre-primary to X)
(a)	1.0 acre	1250	02 in each class
(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		
(e)	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

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7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. **Special conditions* to be complied within three months:-**

- a) As per Amended rule - 10.2 of chapter II in affiliation Bye-Laws of the Board, the salary should now be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
- b) The school is required to submit certificate from Bank certifying that the salary to the staff is being paid through ECS.
- c) The school is required to ensure that pay-scales, DA and other admissible allowances are being paid to all the staff members at par with the corresponding categories of employees working in the State/Central Govt. Schools. Also photocopy of acquaintance roll of latest month duly signed by all recipients and a certificate from the Bank to this effect are required to be submitted.
- d) The School Managing Committee has not been constituted as per Affiliation Bye-laws of the Board; therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is also required to forward 5-6 names of the Principals of the nearby CBSE affiliated school (2-3 of them may be from KVs / JNVs) for approval 02 of them as Board's nominees for inclusion in School Managing Committee.
- e) The school is also required to furnish valid **Sanitary Conditions, Drinking Water and Fire Safety** Certificates issued by the competent authorities.
- f) Number of books in the library is not as per Affiliation Bye-laws. As per norms there should be at least five books per child in the school library excluding text books, magazines, etc.
- g) The enrolment of students in many sections is **high**. Hence, the school is strictly advised to maintain optimum number of **40 students** in each section as per norms.
- h)

Yours faithfully,



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कलकत्ता, खलारी, राँची (झारखण्ड)



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